



ABC ORGANIZATION ¹
123 Shipping Road, Calgary, Alberta, T2X 1M5

May 15, 2020 ²

Maria Costa ³
Apt 123, 1500 Circle Crescent NW
Calgary, Alberta T2T 2T2

Subject: Letter of Guarantee for Maria Costa

To Alberta International Medical Graduate Program,

This letter confirms that Maria Costa is currently an active member ⁴ of ABC Organization of Calgary, Alberta. She has been a volunteer leading the XYZ Program at our main office location every Saturday since September 17, 2019, and continues to this day. ^{5, 6, 7} In addition, Maria attends board meetings on the second Tuesday of every month and engages in activities such as fundraising for X and Y events.

For further information and/or to confirm regarding the above, please contact me directly at 403-123-4567 ⁸ Monday to Friday between 9:00 am -3:00 pm.

Respectfully,

 ⁹

Scott Walker
Title in organization

¹ Organization's letterhead with logo (may include same information as in ¹⁰ located in footer below)

² Date letter was prepared. Must not be before May 15, 2020

³ Applicant's name and address

⁴ Applicant's relationship to the organization

⁵ Description of activity and frequency of participation

⁶ Start date of activity and end date of activity

⁷ Street address where activity took/takes place

⁸ Daytime phone number for verification (Must be available from July 31- September 30, 2020)

⁹ Guarantor's signature. Must include guarantor's title/position within the organization

¹⁰ Organization's website address