

ABC ORGANIZATION ⁹
123 Shipping Road, Calgary, Alberta, T2X 1M5

May 1, 2019 ¹

Maria Costa ²
Apt 123, 1500 Circle Crescent NW
Calgary, Alberta T2T 2T2

Subject: Letter of Guarantee for Maria Costa

To Alberta International Medical Graduate Program,

This letter confirms that Maria Costa is currently an active member ³ of ABC Organization of Calgary, Alberta. She attends weekly board meetings and engages in activities such as fundraising for X and Y events. Additionally, Maria has been a volunteer leading the XYZ Program every Saturday September 20, 2016, and continues to this day at our main office location. ^{4, 5, 6}

For further information and/or to confirm regarding the above, please contact me directly at 403-123-4567 ⁷ Monday to Friday between 9:00 am -3:00 pm.

Respectfully,

 ¹⁰

Scott Walker
Title in organization

¹ Date letter was prepared, must not be before May 1, 2019

² Applicant's name and address

³ Applicant's relationship to the organization

⁴ Description of activity and frequency of participation

⁵ Start date of activity and end date of activity

⁶ Street address where activity took/takes place

⁷ Daytime phone number for verification (Must be available from June 7-July 30, 2019)

⁸ Organization's website address

⁹ Organization's letterhead with logo (may include same information as in ⁸ located in footer below)

¹⁰ Guarantor's signature. Must include guarantor's title/position within the organization.