

Alberta International Medical Graduate Program

Guidelines for completing the AIMG Applicant Identity Verification Form

All AIMG Program applicants must have their identity verified by an **Alberta Notary Public*** as an eligibility requirement for the AIMG Program assessment. Follow these instructions for completion of the Applicant Identity Verification Form:

1. Attach a photograph that conforms to Canadian passport application requirements:
 - Photo is an image of your current appearance AND is clear, sharp and in focus AND was taken within six months of the date of submission of the Applicant's AIMG Program application.
 - Taken in person by a commercial photographer or studio.
 - Photo size: 50 mm wide x 70 mm high (2 inches x 2- 3/4 inches).
 - Back of photo must include a stamp or written information of the date the photo was taken.
 - See <https://www.canada.ca/en/immigration-refugees-citizenship/services/canadian-passports/photos.html> for specific details.
 - Tape your photo to the location indicated on your AIMG Applicant Identity Verification Form. Tape at the top of the photo ONLY.
2. Complete the written component of the AIMG Applicant Identity Verification Form **in the presence of an Alberta Notary Public** (sign, date and print your current name on this page).
3. The Notary Public must officially certify the form and affix their seal or signature over a portion of the photo and the form.
4. Submit your completed AIMG Applicant Identity Verification Form as part of your Supporting Documents Package.
5. It is the Applicant's responsibility to ensure that this form has been correctly completed by all parties. A common error is a discrepancy between the dates provided by the Applicant and the Notary Public.

Final year medical students completing their studies outside of Canada, who do not have access to an Alberta notary, see <https://www.aimg.ca/how-it-works/application-process/document-notarization/>.

Other applicants currently residing outside of Alberta may contact the AIMG Program office to request an Administrative Exception to have their identity verified out of province.

<https://www.aimg.ca/eligibility-and-supporting-document-requirements/>

**Documents certified by a Commissioner of Oaths will not be accepted.*

APPLICANT IDENTITY VERIFICATION FORM

To be completed by Applicant in the presence of Alberta Notary Public:

I, _____, the undersigned, hereby certify on this date _____
 (Printed name of AIMG Program Applicant) (dd/mm/yyyy)

under oath that:

- all statements I have made or shall make on or in connection with the AIMG Program Application are true;
- I am the person named in all relevant parts of the Application and in the credentials furnished or to be furnished with respect to the Application.

An applicant's signature on this page signifies that the information given in the application is true, complete, and correct AND indicates that the photograph attached is a photograph of the Applicant, which was taken within six months of the date of submission of the Applicant's AIMG PROGRAM application.

Signature of Applicant: _____

To be completed by Alberta Notary Public:

I certify that, on the date shown below, the individual named above did appear personally before me and that I did identify the individual by:

- (a) comparing his/her physical appearance with the photograph on the valid government-issued identifying document presented by the individual and with the photograph affixed hereto, and by
- (b) comparing the individual's signature made *in my presence* on this form, with the signature on his/her valid government-issued identifying document.

The statements in this document are subscribed and sworn before me by the individual on this date: _____ in
 (dd/mm/yyyy)

my capacity as a Notary Public at _____, AB.
 (city or town in Alberta)

Name of Notary Public: _____

Telephone: _____ Email: _____

Signature of Notary Public: _____

Attach one passport size
 (50mm x 70mm)
 photograph here.

Place tape at TOP of photo only to
 allow date stamp on back
 to be viewed

The certifying official's signature/seal must cover a portion of this photo and a portion of this form.